

Tableau Quick Start

Duration: 1 day

Course Aims: Participants in this course learn the fundamentals of creating Data Visualisations and Dashboards in Tableau, from preparing data in Tableau Prep to build content in Tableau Desktop.

Pre-requisites: Participants should have a licenced copy of the latest version of Tableau Desktop and Tableau Prep. A trial licence will be suitable. Alternatively, participants can use Tableau Cloud with a Creator licence and follow the vast majority of the course.

Sample Timings and Agenda:

9:00 - 9:30 Introductions & Recaps

Exercise to recap Tableau Fundamentals knowledge

Building Charts, Creating Calculations & Understanding of the Data

09:30 - 11:00 Introduction to Tableau Desktop

This session will show you a basic overview of Tableau Desktop's capabilities – from how you can connect to data, understanding the interface and creating your first visualisation.

11:15 - 12:45 Introduction to Tableau Prep

In this session you'll get acquainted with the general interface of Tableau Prep Builder, how you can perform joins, data cleansing activities, and simple transformation tasks.

12:45 - 13:30 Lunch

13:30 - 15:00 Introduction to Tableau Dashboards

In this session you will learn how to combine charts to create a dashboard by understanding effective layout techniques, using containers effectively and working with basic dashboard actions.

15:15 - 16:45 Using Interactivity in Tableau Desktop

This session will show you how to use the different types of interactivity in Tableau Desktop for your Dashboards, including Set & Parameter Actions.